

<sup>1</sup>Hempfield High School  
**Weighted Exemption Policy (WEP)**

Hempfield High School recognizes the importance that class rank may play in a student's college application process. In an effort to help students maintain their class rank while also encouraging them to take classes of interest (not based on class rank implications), the school has developed a Weighted Exemption Policy (WEP). The WEP allows students in their junior and senior year of high school to select classes that will not be factored into their Weighted Grade Point Average (WGPA), which is used to calculate class rank and for National Honor Society eligibility. Students who apply for a WEP will still have all of their classes count toward their unweighted Grade Point Average, which is used to calculate honor roll status and is listed on a student's academic transcript.

The following procedures and guidelines have been developed for students who elect to apply for a WEP:

- **A student will be permitted a total of three (3) exemptions throughout his/her/their Hempfield career.** He/she/they may use one (1) the junior year and 1 per semester his/her/their senior year.
- **If a student has Senior Option on his/her/their schedule, you are ineligible to apply for a WEP** (Senior Option counts as your one allowed exemption per semester).
- **Core required courses are not eligible for exemption.**
- **Students must apply for an exemption within the first five (5) school days of the semester** (or their enrollment at the school for new students). Exemptions will not be honored if the request is received after that date.
- **All requests are final.** Students may not withdraw requests once submitted.
- **Exemptions only apply to a student's WGPA.** A student's final grade for an exempt course will still factor into his/her/their unweighted GPA.
- **Any schedule changes made after submitting this form may nullify this WEP.**

Please complete the information below to exempt a class from being factored into the Weighted GPA calculation and return to your school counselor within the first five (5) days of the semester:

***Student Initial Below:***

\_\_\_\_ I have reviewed the WEP criteria and meet all of the requirements outlined above.

\_\_\_\_ I do not have a Senior Option this semester and am enrolled in 4 credits (full schedule).

\_\_\_\_ I understand that it is my responsibility to be knowledgeable about the program and its potential impact on my weighted GPA and rank in class.

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Semester (Fall/Spring): \_\_\_\_\_ Year: \_\_\_\_\_

Requested WEP Course Name and # (i.e. Physics Honors 4383) : \_\_\_\_\_

Student Signature: \_\_\_\_\_

I support my student's decision and understand the implications of his/her/their selection.

Parent/Guardian Signature: \_\_\_\_\_

***For Office Use Only:***

Counselor Signature: \_\_\_\_\_

Approved: Yes OR No Follow up with student: \_\_\_\_\_

Administrator Signature: \_\_\_\_\_

Date Processed in SIS: \_\_\_\_\_